

City of Medora  
Minutes of Regular Meeting  
October 1, 2019  
(Subject to Council review and approval)

Meeting was called to order at 6:00 pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Tracy Sexton, Kinley Slauter, and John Tczap. Sandra Kuntz and Mike Njos were also present.

Minutes from September 3 and September 19 Special meetings were reviewed. Slauter moved to approve the minutes from the September 3 and September 19 meetings, Sexton seconded. Motion passed unanimously.

**Department Reports**

City Engineer Mike Njos – a written report was submitted – Related to lagoon construction, Njos commented that repairs are being made to the building roof and we will get the warranty before any sign off. Winn Construction has completed most of the work on the MCC Sidewalk & Landscape Reconstruction as approved. The flow testing on the pipeline from the water tower to 6th street was completed, and flow and pressure tested at about half of that from a clean pipe. Njos recommends we replace the pipe. It was approved to proceed with the project and get bids for spring completion.

City Attorney Report – we should get restitution for the light pole damage shortly. Work is being done on the Point to Point Park Development Agreement.

Ambulance – nothing presented.

Police Department - A written Police report was reviewed. Chief Lapp advised that the motor in the police vehicle will be replaced at the low bid amount of \$4700 and the dealer confirmed we can trade the repaired vehicle for the same trade value as previously agreed upon and we will get a 2020 model.

Public Works report – a written report was presented. Beach advised that signs have been ordered as agreed. Work on removing landscape material, railings, etc. for the MCC project was completed.

A written MCC Report was presented.

City Auditor, Gary Ridenhower, presented his monthly report. Year to date revenue and expenditure detail, and current expenditure detail were presented.

**Old Business**

TR Presidential Library update - Doug Ellison – A new Board CEO, Ed O’Keefe, was announced today. Randy Hatzenbuhler commented that meetings are being held with the various parties involved and fund raising is proceeding. Ellison asked that we get regular updates on progress, Hatzenbuhler responded that he will work to get regular updates for the City.

MCC Exterior Project Update – Kinley Slauter – MCC Sidewalk and Landscape Reconstruction is nearly complete as Njos noted. We will need to decide on the next steps.

Compensation Management Proposal – Slauter provided the recommended documents and process for Employee Performance Reviews. Kuntz approves of the approach. We will proceed as detailed.

Zoning Openings – Kinley Slauter. The Opening was posted as directed. Ian Connors submitted his resignation from Zoning as they are moving to another location. Slauter moved we accept Ian Connors' resignation from the Zoning Commission effective September 17, Sexton seconded. The Council thanks Ian for his service. Motion passed unanimously. Sexton moved to appoint Frank Lukowski to Zoning replacing Ian Connors, Tczap seconded. Motion passed unanimously.

Point to Point Park Engineering Input, Development Agreement Update – Kuntz advised that a meeting will be held Friday to review and hopefully complete the Development Agreement. Clarence Sitter advised that TRMF has property line, easement, etc. information from the County to review. Njos commented that property lines, easements, etc. need to be clarified and resolved, and plans for street crossings, traffic signs and caution lights, temporary speed bumps, etc. need to be addressed. Ellison commented that removable speed bumps are likely OK but how many and where needs to be decided by Chief Lapp, any flashing lights are a concern and need to be reviewed. Public comments included a statement that flashing lights are not appropriate for Medora and questioned if the residents in the area have been fully consulted.

### **New Business**

Billings County School – Zoning Request for shed and fence. The request for a new shed and fence changes near the generator was submitted after Zoning cut off but they want to get the work done this fall. Slauter advised that all set back requirements are met. Slauter moved to approve Zoning Application 19-40 as presented, Ellison seconded. Motion passed unanimously.

Point to Point Park Update – Randy Hatzenbuhler. Randy thanked the City for completing the lagoon project as it was very important to support growth. Related to Point to Point Park, Randy stated he wants to update the City regularly on progress and wants the City to support the Park as possible as it will be a great addition for families and should increase business for the whole City. TRMF is talking with the County about ways they may be able to support the Park. Randy gave an example of a family making a significant donation to the Park in the form of a challenge gift where they will match up to \$2 million in donations. The family strongly supports Medora and wants to give a gift to North Dakota families.

2020 Final Budget Review/Approval – Auditor Ridenhower provided documentation of the Preliminary Budget that was approved and provided updated Project sheets. Sexton moved to approve the 2020 Final Budget as presented with the Revenue Budget at \$1,930,860 and the Expense Budget at \$2,265,834, Slauter seconded. Motion passed unanimously.

### **Miscellaneous Business**

Members of the public and Tczap commented that there were comments from attendees at recent gatherings in the MCC gym that it is harder to hear and it is noisier than before. Mayor Corneil stated he would look into it.

Pete Hegge advised that the School Board did not approve the brown chain link fence request on Zoning Application 19-39 as the cost was much higher so they will proceed with galvanized material. Slauter thanked the School for their consideration.

Ellison moved to accept the financials as presented, Slauter seconded. Motion passed unanimously.

3021	330 ROUGHRIDER ELECTRIC COOP, INC	1511.73
3022	155 HACH COMPANY	2131.68
3023	226 MID-AMERICAN RESEARCH CHEMICAL	2285.18
3024	286 ONE CALL CONCEPTS	3.60
3025	643 WASTE MANANGEMENT	117.11
5274	354 SOUTHWESTERN DISTRICT HEALTH UNIT	100.00
5275	330 ROUGHRIDER ELECTRIC COOP, INC	439.00
17434	169 ITD	44.95
17435	330 ROUGHRIDER ELECTRIC COOP, INC	4002.04
17443	AFLAC	288.72
17444	DENTAL INSURANC AMERITAS	576.40
17445	SIT OFFICE OF STATE TAX COMM	899.65
17446	736 APEX Engineering Group	7929.00
17447	35 BERGER ELECTRIC, INC.	442.30
17448	39 BILLINGS CO AUDITOR	126.00
17449	73 CHILLER SYSTEMS, INC	3498.86
17450	99 DAKOTA DUST-TEX, INC.	166.00
17451	135 FARMERS UNION	1283.51
17452	523 AT&T Mobility	586.12
17453	444 HIGHLANDS ENGINEERING & SURVEYING	12375.00
17455	226 MID-AMERICAN RESEARCH CHEMICAL	219.09
17456	297 PRAIRIE LUMBER COMPANY	41.70
17458	349 SOUTHWEST BUSINESS MACHINES, INC	210.00
17459	356 STAPLES	65.76
17460	364 STEIN'S, INC	1708.78
17461	689 WEST DAKOTA VET CLINIC INC.	112.17
17462	42 BILLINGS COUNTY PIONEER	474.79
17463	775 GARY RIDENHOWER	160.06
17464	762 Johnson Controls Fire Protection	178.76
17465	557 Legal Edge Solutions, PLLC	2100.00
17466	229 MIDSTATE TELEPHONE COMPANY	696.62
17467	261 NDLC	90.00
17468	296 POSTMASTER	110.00
17469	316 RAMKOTA HOTEL BISMARCK	545.00
17470	703 SLAUTER, KINLEY	162.48
	RENT CITY OF MEDORA	450.00
	NDPERS RETIREMN	3256.70
	FIT EFTPS	11029.58
	NDPERS DEFERRED COMP DEP	820.00
	GROUP TERM LIFE NDPERS HEALTH	9228.71
	PAYROLL 9/6	14483.22
	PAYROLL 9/20	12062.50

**Deadline for Zoning Applications is Friday, October 4 @ 12:00pm with the Zoning Meeting being Tuesday, October 15 @ 6:00pm. Deadline for Council Agenda Items is Friday, November 1 @ 12:00pm and the next Council Meeting is Tuesday, November 5 @ 6:00pm.**

Slauter moved the meeting be adjourned, Sexton seconded. Meeting adjourned at 7:55 pm.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Gary Ridenhower, City Auditor