

City of Medora
Minutes of Regular Meeting
August 6, 2019
(Subject to Council review and approval)

Meeting was called to order at 7:00pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Tracy Sexton, Kinley Slauter, and John Tczap. Sandra Kuntz and Mike Njos were also present.

Minutes from July 9, July 18, and July 23 Council Meetings were reviewed. Slauter moved to approve the minutes from the July 9, July 18 and July 23 meetings, Sexton seconded. Motion passed unanimously.

Department Reports

City Engineer Mike Njos – a written report was submitted – the bids for the MCC Sidewalk will be opened August 20. Mary Griffin advised that heavily loaded semitrucks have been using Red Trail and 8th Ave and she is concerned there could be damage to streets and utilities. Njos will address with the contractor and look for any damage.

City Attorney Report – trial is set for a bus driver related to a damaged light post, other issues are covered.

Ambulance – a written report was presented

Police Department - A written Police report was reviewed. Chief Lapp provided information as a follow up to last month's discussion on public safety. The cross walks on River Road have been repainted and more signage added. Further discussions have been held with Geis, Rummel, and Beach related to signage, speed bumps, etc. Grant Geis advised that they will be installing speed bumps in TRNP on East River Road and on 2nd Avenue next spring. Geis requested the City make the intersections of Third Avenue with Third Street and Main Street into four way stops to help improve public safety. Ellison moved the City install four-way stop signs at the intersections of Third Avenue and Third Street, and Third Avenue and Main Street, Sexton seconded. Discussion included questions if there is room for the signs at those intersections. The questions were addressed and the motion passed unanimously. Beach asked if the new stop signs need to have wood posts. Slauter suggested that there be a review with the owners involved as to look and placement, but the preference is that the new signs match existing signs. It was suggested that the City also look at replacing signs which don't meet the height requirements. Streit commented there are still problems with speeding by the pool, Beach will look at putting up more speed limit signs and the Police are asked to look at increasing enforcement.

Dell Beach presented the Public Works report.

A written MCC Report was presented.

City Auditor, Gary Ridenhower, presented his monthly report. Year to date revenue and expenditure detail, and current expenditure detail were presented. There will be a Special Meeting on August 7 at 4:30 pm to review and approve the Preliminary Budget. The Final Budget will be approved at the October 1 Council Meeting.

Old Business

TR Presidential Library update – nothing new to report

MCC Exterior Project Update – concrete work is first step, bids to be opened August 20.

New Business

TRMF Point to Point Park Request – Joslyn Tooz. An update on the Project was presented. Surveys indicate that more activities for young families are needed. There are significant infrastructure elements in the development that TRMF requests the City to consider funding. Fund raising is underway, the zip line and the miniature golf features have the required funding to proceed. The goal is to have the Park open the Spring of 2022. There have been discussions with Billings County on funding. Clarence Sitter requested the City support the Park with funding and asked what the process would be for discussion. The request will be discussed more tomorrow at the Budget meeting.

Ranch-O-Rama Rodeo Banner Request – Naomi Rossow. Slauter moved to allow a Ranch-O-Rama Rodeo Banner to be placed on the MCC fence Thursday through Sunday, Sexton seconded. Motion passed unanimously.

Local Charity Permit, Hunters' Feed, Chamber of Commerce – Tracy Sexton. Slauter moved to approve the request for a Charity Permit for the Hunters' Feed Raffle, Ellison Seconded. Kuntz advised the request is in order. Motion passed unanimously.

Outdoor Dance Permit, End of Season, CVB – Jodi Johnson. Chief Lapp supports the request and wants to work closely on the schematic for the Dance. Ellison moved the Outdoor Dance Permit for the End of Season dance on September 14 be approved with the stipulations that one security officer is required and the organizers will work with Chief Lapp on the schematic, Sexton seconded. Motion passed unanimously.

Permits for Bounce House and Tent – Beth Clyde. Sexton moved the permits for a Tent on September 12 and a Bounce House on September 13 be approved contingent on the required insurance being in place, Slauter seconded. Discussion was the tent and bounce house need to be removed by Saturday, September 14. Motion passed unanimously.

Utility Committee Action Items – Kinley Slauter. Four requests for reduction in garbage rates were discussed. The Committee recommends the request from Norma Myers be denied based on the situation clearly fitting the category that is being charged, and the request from Rhonda King be denied based on the camper activity at their location. Ellison moved to ratify the recommendations from the Utilities Committee related to the requests from Norma Myers and Rhonda King, Sexton seconded. Motion passed unanimously. Garbage rate reduction requests from Deb Lervik and Troy Mack were reviewed. Slauter moved the requests be denied based on both situations fitting the definitions of the categories assigned, Ellison seconded. Discussion was that if water and sewer service are discontinued the garbage service can also be discontinued, if they are using water then they likely are generating garbage. Motion passed three to one.

Miscellaneous Business

Slauter described the Compensation management process he proposed and reviewed the document he proposes to use to communicate the process. Corneil supports moving forward and using the document

as the basis of policy with more work to be done. Sexton supports the timeline and feels it is a good start. Kuntz suggested that more detail be added at the next meeting.

Zoning openings – there is currently an opening to replace Justin Ell who has left the community, and we expect another opening as Ian Connors has advised that he will be moving and plans to resign around the end of September. The direction is to post a notice at the Post Office for qualified candidates to express interest, appoint a replacement for Justin Ell, and work to identify candidates to replace Ian when required.

Lemonade Stands – the practice has been for children to request permission for lemonade stands. Sexton moved we wave the Transient Merchant fee for a lemonade stand on Thursday, Ellison seconded. Motion passed unanimously.

Late payment of Utility invoices – it was discussed to look into charging a finance charge or late fee for delinquent payments. Kuntz stated that such charges can be included in the fee schedule if desired.

Ellison moved to accept the financials as presented, Slauter seconded. Discussion was that sales tax needs to be removed from one payment. The Auditor will deduct the sales tax. Motion passed unanimously.

3012	286 ONE CALL CONCEPTS	3.60
3013	330 ROUGHRIDER ELECTRIC COOP, INC	301.00
3014	352 SOUTHWEST WATER AUTHORITY	17209.33
3015	643 WASTE MANANGEMENT	350.21
5265	60 BRAUN DISTRIBUTING	54.40
5266	322 FIRST	43.21
5267	157 HAWKINS, INC.	1383.50
5268	229 MIDSTATE TELEPHONE COMPANY	79.66
5270	330 ROUGHRIDER ELECTRIC COOP, INC	529.00
17328	AFLAC	433.08
17329	VISION INSURANC AVESIS	52.02
17330	DENTAL INSURANC AMERITAS	576.40
17331	809 GEORGE'S TIRE LTD	206.00
17332	173 JACOBSON MUSIC INC.	25.98
17341	10 AMERICAN INSURANCE, INC	11336.00
17342	736 APEX Engineering Group	19993.10
17343	523 AT&T Mobility	601.10
17344	625 BIG T CONSTRUCTION & LAWN SPRINKL	1216.00
17345	60 BRAUN DISTRIBUTING	36.40
17346	801 BURSKI EXCAVATING, INC	728076.34
17347	73 CHILLER SYSTEMS, INC	1623.16
17348	683 CORDOVA CONSTRUCTION	543.00
17349	99 DAKOTA DUST-TEX, INC.	166.00
17350	135 FARMERS UNION	4173.27
17351	322 FIRST	119.12
17352	146 GALLS, LLC	114.93
17353	444 HIGHLANDS ENGINEERING & SURVEYING	9595.00

17355	557 Legal Edge Solutions, PLLC	2100.00
17356	223 MEDORA CONVENIENCE & LIQUORS	36.93
17357	613 MENARDS-DICKINSON	214.23
17358	226 MID-AMERICAN RESEARCH CHEMICAL	149.35
17359	229 MIDSTATE TELEPHONE COMPANY	773.43
17360	261 NDLC	321.00
17361	270 NITRO-GREEN	324.00
17362	275 NORTHERN IMPROVEMENT CO.	64185.21
17363	808 Pierce Lee	17110.00
17364	305 PUMP SYSTEMS LLC	99.91
17365	432 Rohan Hardware	44.55
17366	330 ROUGHRIDER ELECTRIC COOP, INC	4159.44
17367	352 SOUTHWEST WATER AUTHORITY	51.15
17368	364 STEIN'S, INC	734.55
17369	156 THE HARTFORD	2714.34
17370	555 Total Safety U.S., Inc.	205.00
	PAYROLL 7/12	16989.68
	PAYROLL 7/26	18548.05
	RENT CITY OF MEDORA	450.00
	NDPERS RETIREMN NDPERS	3249.07
	NDPERS DEFERRED COMP DEP	820.00
	FIT EFTPS	5077.91
	FIT EFTPS	5158.35

Deadline for Zoning Applications is Friday, August 9 @ 12:00pm with the Zoning Meeting being Tuesday, August 20 @ 6:00pm. Deadline for Council Agenda Items is Friday, August 30 @ 12:00pm and the next Council Meeting is Tuesday, September 3 @ 7:00pm. In addition there will be Special Budget Meetings on August 7 at 4:30 pm.

Slauter moved the meeting be adjourned, Tczap seconded. Motion passed unanimously. Meeting adjourned at 8:20 pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor