

City of Medora
Minutes of Regular Meeting
May 7, 2019
(Subject to Council review and approval)

Meeting was called to order at 6:00pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Tracy Sexton, Kinley Slauter, and John Tczap. Sandra Kuntz and Mike Njos were also present.

Minutes from the April 2 Council Meeting and April 2 Board of Equalization Meeting were reviewed. It was noted to change Main to Broadway under the Car Show minutes. Slauter moved to approve the minutes as amended, Tczap seconded. Motion passed unanimously.

Department Reports

City Engineer Mike Njos – the gate valve project is progressing well. Other comments will be included with the Agenda items.

City Attorney Report – input will be covered under the Agenda items.

Ambulance Report - A written Ambulance report was reviewed. Marcia Lamb announced that Mitch Gilseth and Kyle Michels have been designated as co-directors of the EMS service.

A written Police report was reviewed.

Dell Beach and Brett Osterman presented written Public Works and MCC monthly reports. Dell Beach commented that crack repair has been done on the bike path.

City Auditor, Gary Ridenhower, presented his monthly report. Year to date revenue and expenditure detail, and current expenditure detail was presented. Slauter moved the Billings County Pioneer be designated as the official newspaper for the City, Sexton seconded. Motion passed unanimously.

Old Business

Lagoon Project update – work is moving forward on schedule. Njos recommended approval of payment for work completed by Burski Excavating. Slauter moved to approve payment to Burski Excavating for Application 1 totaling \$294,666.30 for work on the lagoon contract, Sexton seconded. Motion passed unanimously.

Tennis and Basketball Court Reconstruction – Tczap and Sexton will provide Njos direction on handling the fence along the shared use path. Consensus was that the playing surface replacement can be completed in 2020.

Utility Committee Update – the approved changes in Garbage and Sewer rates, and procedures will be implemented June 1. A letter has been sent to customers giving notice of the rates being implemented June 1 and advising customers can appeal to the Utility Committee and then to the Council if needed.

Policy Manual Supplements – Slauter will work to get the documents updated and request input. Slauter recommended that the first version be used, Corneil agreed. Approved to proceed.

TR Presidential Library update – with legislative approval action is underway to secure the donations. At the last public meeting, John Hanson recommended a citizens committee with key representatives be formed to be the contact for key Library activities going forward. This would be an informational group

with no power to transact business. Kuntz advised that forming a committee should not be a legal issue. Ellison has a preliminary list of members and it was suggested that someone from the City Council should be on the committee. Slauter suggested that the City offer support for a citizens committee related to the TR Presidential Library including having a Council member represent the City and allowing them to meet at the MCC if desired. Committee and Concept approved by consensus. Ellison agreed to lead the initial effort to get the committee organized.

MCC Exterior Project Update – Slauter advised that August 5 – 20 is the target timing to do the concrete work with siding potentially done in the fall. These will be handled as separate projects. City personnel will do some interim cosmetic work on the front.

MCC Interior Project Update – the gym ceiling project is mostly complete, and the gym divider wall should be completed early June.

Point to Point Park Development Agreement – Kuntz suggested that one-page add-ons to the Development Agreement should be completed when Zoning approves a piece of the project. The legal cost should be less than \$1500 for the project. Njos advised that \$5000 for Engineering should be good for now but will need to look at larger spending for future phases as needed. Ellison moved approval of the Point to Point Park development agreement subject to final agreements and clarification on cost, and to authorize the Mayor to execute the agreement when completed, Tczap seconded. Motion passed unanimously.

Water and Sewers Ordinances, considerations for Medora – Slauter moved to approve the second reading of the proposed water and sewer ordinances as revised, Sexton seconded. Motion passed unanimously.

Options for care of the old tree – Mary Griffin led the group in an exercise to determine what should be done with the stump of the old tree. There were several suggestions. Most votes went to removing the stump, installing a historic sign, and converting the area to parking. Ellison moved that we proceed with removing the stump, installing a historic sign, and converting the area to parking, Sexton seconded. Motion passed unanimously.

New Business

Dakota Cowboy Poetry Event MCC Rent Discount Request – Ellison moved we give a 50% discount on MCC rental to Bill and Joann Lowman for the Dakota Cowboy Poetry Event, Slauter seconded. The City would like to express their gratitude for Lowman's continuing the event. Motion passed unanimously.

Rough Rider Hotel Gaming Site Authorization Request – Bismarck Cancer Center – request a list of what will be raffled.

Charity Gaming Permit - National Sunflower Association – Ellison moved the Charitable Gaming Permit request from the National Sunflower Association be approved, Sexton seconded. Motion passed unanimously.

Charity Gaming Permit – West River Conference of Social Welfare- Ellison moved the Charitable Gaming Permit request from the West River Conference of Social Welfare be approved, Tczap seconded. Motion passed unanimously.

Charity Gaming Permit – Fort Abraham Lincoln Foundation - Ellison moved the Charitable Gaming Permit request from the Fort Abraham Lincoln Foundation be approved, Sexton seconded. Motion passed unanimously.

Carriage Ride Permit – P & L Gingrich – Tczap moved the Carriage Ride Permit for P & L Gingrich be approved contingent on their providing a new proof of insurance, Ellison seconded. Motion passed unanimously.

City Housing Lease Renewals – Tczap moved approval of city housing lease renewals for Nathaniel Awender and Mitch Gilseth for the period May 7, 2019 to May 7, 2021, Ellison seconded. Motion passed unanimously.

North Dakota Safe Drinking Water Certificate – Mayor Corneil – the State of ND has recognized Medora for its compliance with all applicable Safe Drinking Water Act requirements. Mayor Corneil thanked Dell Beach and all who have contributed to this achievement.

Zoning Permit – Two Friends LLC – Tczap moved the request for a Permit to construct a 12x12 deck and fence at the back entrance to the Slant House be approved, Ellison seconded. Motion passed unanimously.

Request for assistance to repair curb – Sandra Holsten – Sandra is moving forward to have her sewer line repaired. Marman's will do the work, the repair area in the street will be left graveled until it can be blacktopped. Sandra commented that Dell Beach has been fantastic with assisting. She is not asking the City for assistance in the sewer repair. She urged that the City define where large equipment can be parked when projects are underway and that the City identify a load limit for City streets. Sandra identified where their curb is broken and where 25-30' of the street in front of their house has sagged, primarily she feels from heavy equipment being parked there during hotel construction, and buses and trucks parking since. The repair of the curb area will be added to the project list for the City. Njos is working to combine projects for concrete delivery. Repair of the railroad pedestrian crossing will be added to the project list as both sides of the track need repair.

Miscellaneous Business

Craft Fair Request – Bonnie Streitz – Tczap moved the request from Bonnie Streitz to conduct a Craft Fair on the lawn of the MCC on June 22 be approved contingent on completion of the required form, Ellison seconded. Motion passed unanimously.

Dunn County Fair Association request– Ellison moved the request from the Dunn County Fair Association for a Rental Agreement with Boots Bar and Grill for onsite gaming be approved, Sexton seconded. Motion passed unanimously.

Bonnie Streitz asked if seasonal life guards could use the City FEMA trailer. The consensus was that the trailer would be available to use if City seasonal workers sign the appropriate documents and they find a rental location to park the trailer as the City lot cannot be used.

Ellison moved to accept the financials as presented, Tczap seconded. Motion passed unanimously.

2982	330 ROUGHRIDER ELECTRIC COOP, INC	835.00
2983	643 WASTE MANANGEMENT	168.38
2984	33 BELFIELD AUTO SUPPLY, INC	107.99
2985	795 BOESPFLUG TRAILERS	123.00
2986	731 LINDBO WELDING SALES & SERVICE	575.00
2987	780 O.K. TIRE STORE-BISM COM	322.87
2988	286 ONE CALL CONCEPTS	20.40
2989	330 ROUGHRIDER ELECTRIC COOP, INC	509.00
2990	352 SOUTHWEST WATER AUTHORITY	2802.24
2991	378 THEODORE ROOSEVELT MEDORA FDTN	19000.00
2992	643 WASTE MANANGEMENT	156.84
5240	330 ROUGHRIDER ELECTRIC COOP, INC	31.00
5241	330 ROUGHRIDER ELECTRIC COOP, INC	39.00
17153	103 Rebecca Hild	18.97
17154	330 ROUGHRIDER ELECTRIC COOP, INC	2780.49
17165	523 AT&T Mobility	453.81
17166	523 AT&T Mobility	141.68
17167	229 MIDSTATE TELEPHONE COMPANY	773.80
17170	736 APEX Engineering Group	16286.60
17171	794 ARROW SERVICE TEAM	26370.80
17172	33 BELFIELD AUTO SUPPLY, INC	79.76
17173	35 BERGER ELECTRIC, INC.	35769.10
17174	790 BIERSCHBACH EQUIPMENT & SUPPLY	828.00
17175	39 BILLINGS CO AUDITOR	15000.00
17176	42 BILLINGS COUNTY PIONEER	281.82
17177	683 CORDOVA CONSTRUCTION	1928.00
17178	735 Culinex	3144.46
17179	99 DAKOTA DUST-TEX, INC.	166.25
17180	135 FARMERS UNION	1518.04
17181	775 GARY RIDENHOWER	35.30
17182	444 HIGHLANDS ENGINEERING & SURVEYING	3485.00
17183	169 ITD	71.40
17184	557 Legal Edge Solutions, PLLC	2100.00
17185	613 MENARDS-DICKINSON	29.40
17186	798 MIDWEST CONSTRUCTION SPECIALTIES	11650.00
17187	800 ND ASSOCIATION OF COUNTIES	3000.00
17188	296 POSTMASTER	165.00
17189	297 PRAIRIE LUMBER COMPANY	20.50
17190	315 RAILROAD MANAGEMENT CO III, LLC	706.17
17191	669 RDO Equipment Co.	1087.74
17192	799 RED ROCK FORD	1159.39
17193	330 ROUGHRIDER ELECTRIC COOP, INC	2646.55
17194	796 SAULS TREE SERVICE	900.00
17195	352 SOUTHWEST WATER AUTHORITY	50.54
17196	356 STAPLES	62.77
17197	364 STEIN'S, INC	871.47
17198	797 VISA	618.88

17199	683 CORDOVA CONSTRUCTION	10167.00
17200	801 BURSKI EXCAVATING, INC	294666.30
	PAYROLL 4/5	11258.53
	PAYROLL 4/19	9156.05
	PAYROLL 5/3	9754.65
	RENT CITY OF MEDORA	225.00
	RENT CITY OF MEDORA	225.00
	RENT CITY OF MEDORA	225.00
	DEFERRED COMP NDPERS DEFERRED COMP DEP	370.00
	DEFERRED COMP NDPERS DEFERRED COMP DEP	370.00
	DEFERRED COMP NDPERS DEFERRED COMP DEP	370.00
	NDPERS RETIREMN NDPERS	3249.07
	GROUP TERM LIFE NDPERS HEALTH	7984.01
	GROUP TERM LIFE NDPERS HEALTH	7984.01
	FIT EFTPS	3179.88
	FIT EFTPS	2807.01
	FIT EFTPS	3099.42
17151	SIT OFFICE OF STATE TAX COMM	598.82
17161	AFLAC2 AFLAC	84.48
17162	AFLAC AFLAC	299.16
17163	VISION INSURANC AVESIS	80.28
17164	DENTAL INSURANC AMERITAS	576.40

Deadline for Zoning Applications is Friday, May 10 @ 12:00pm with the Zoning Meeting being Tuesday, May 21 @ 6:00pm. Deadline for Council Agenda Items is Friday, May 31 @ 12:00pm and the next Council Meeting is Tuesday, June 4 @ 7:00pm (please note change in start time).

Sexton moved the meeting be adjourned, Tczap seconded. Motion passed unanimously. Meeting adjourned at 8:40pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor