

City of Medora
Minutes of Regular Meeting
November 6, 2018
(Subject to Council review and approval)

Meeting was called to order at 6:00pm by Mayor Todd Corneil. Present were Council members Doug Ellison, Tracy Sexton, and John Tczap. Mike Njos was also present. Kinley Slauter and Sandra Kuntz were not present.

Minutes from the October 2 Meeting and October 10 Special Meeting were reviewed. Sexton moved to approve the minutes, second by Tczap. Motion passed unanimously.

City Engineer Mike Njos provided updates on projects. Comments on Old Business items are reflected below. The Shared Use Path project is complete, the DOT has completed their inspection. The total project cost was \$137,332.33 so under the bid of \$144,219.91. The project is approved by the City, the Auditor will email the approval to Njos. The joint sealing on 1st Street South was not completed as the bid came in at \$3,600 and \$3000 was approved.

City Attorney Report – Sandra Kuntz submitted an Attorney Report. The Settlement agreement from Queen City Beverage related to damage to the restrooms by their vehicle was recommended for approval. Ellison moved the City approve the Settlement Agreement with Queen City Beverage with the payment of \$1200 as agreed, Tczap seconded. Motion passed unanimously. The BNSF Pipeline license was reviewed. Ellison moved the City sign the BNSF Pipeline license agreement and pay the contract fee of \$38,700 plus \$1,889 for Railroad Protective Liability Insurance, Tczap seconded. Motion passed unanimously.

A written Police report was reviewed. Chief Lapp and Mayor Corneil commented that a visitor from Bismarck sent a letter thanking Nathaniel Awender for helping change a flat tire and presenting a very polite and helpful attitude. Everyone commended Nathaniel for a job well done.

Dell Beach and Brett Osterman presented written monthly reports. A proposal from Cordova Construction to excavate and grade the run off ditch was discussed. Ellison moved we accept the Cordova proposed hourly and mobilization rates for excavation and grading of the run off ditch with the total cost not to exceed \$7,500, Sexton seconded. Motion passed unanimously.

City Auditor, Gary Ridenhower, presented his monthly report. Reported revenue was reviewed. Surplus Sale Results were \$647. The chain link fence was not sold, an offer of \$132.50 was reviewed but this is lower than expected and will not be accepted. An offer to purchase about 700# of scrap iron by the cable shack at \$100.00 per ton will be accepted. An offer to purchase cable shack lumber will not be accepted as the wood will be used in the swimming pool project.

Old Business

Lagoon Project update – The landowners have been contacted about easements and the process is progressing. The Grazing Association agreement has not been obtained. The Public asked if the new lagoon system when completed would handle full motel rooms year around? The answer was yes. Randy Hatzenbuhler from TRMF presented an update on the Elkhorn project which impacts lagoon planning. There will be a total of 346 rooms, 195 guest rooms of which 46 are family, and 151 employee rooms. Row 6 will be completed Feb-April with 32 guest and 28 employee rooms, TRMF requests approval to proceed on this portion. The direction from Council was to proceed with submitting the

request for Row 6 to Zoning. Randy also asked if they can use all of the rooms completed while the lagoon project is underway. We will discuss at next month's meeting. TRMF is requested to provide a map of the whole facility as it is now being proposed. Members of the public expressed concern about possible run off issues resulting from the project and asked what will be done if there is a problem. Randy responded that TRMF will address any run off issues if they occur.

Shared Path Lighting Bids – Mike Njos –bollard options were reviewed. The contractor will set up a demo for the Council to evaluate.

Swimming pool deck repair– Mike Njos – the contractor has finished the work. There are two spots that need to be repaired when the temperature allows. We will pay the contractor, EHC, but withhold \$450 until the repair work is completed.

Tennis & Basketball court project update on bidding – Mike Njos – working on clarifying bids.

Curb, gutter and tree removal issues at 420 Broadway- The issue is continued until the next meeting.

City Attorney update on HR Policies and Procedures – updated copies of the Policy Manual were provided to Council Members. Further input from the Council and bullet points from Slauter/Corneil will be discussed at the December meeting.

Roughrider Franchise Agreement – the agreement has been negotiated and signed by Roughrider. Tczap moved the City approve the Franchise Agreement as prepared and authorize Mayor Corneil to execute it, Ellison seconded. Motion passed unanimously. An Ordinance will also be brought forward.

Potential for carving Medora's image in old tree – Mary Griffin – Mary has talked to two carvers who do projects like this (pictures of the work of each was provided). One said he could stop by this winter to look at the tree. The first step is to get core sampling done to assess the situation. It was suggested that the branch be cut off for safety reasons once direction is clear. Mary will attempt to get core sampling done. The Public asked what might be available for budget – the response was this will be determined once we see what might be viable.

New Business

Zoning – Three people indicated interest in the open position: Ian Connors, Katie Easton, and Travis Enders. Discussion followed included noting that Ian Connors was previously on Zoning and had to resign his term early due to training. Tczap moved that Ian Connors be appointed to the Zoning Board replacing Ben Brannum effective November 1. Ellison seconded. Motion passed unanimously. We wish to thank the three candidates for their interest.

Raffle for Cowboy Christmas – Ellison moved we approve the raffle for Cowboy Christmas. Tczap seconded. Motion passed unanimously.

Miscellaneous Business.

Sandra Holsten letter requesting consideration of sewer pipe repair – comment was that the general policy has been that the homeowner is responsible to the city sewer line in the alley. This situation is in the street so the request is tabled until the next meeting so the City Attorney and Engineer can provide input and review how other sewer related repairs in the street have been handled.

Ellison commented that he has been in contact with the TR Presidential Library to get copies of meeting minutes. He will pass along information as available.

Tczap moved we accept the financials as presented except for the change in payment to EHC, Sexton seconded. Motion passed unanimously.

2944	330 ROUGHRIDER ELECTRIC COOP, INC	351.00
2945	780 O.K. TIRE STORE-BISM COM	414.31
2946	286 ONE CALL CONCEPTS	24.00
2947	330 ROUGHRIDER ELECTRIC COOP, INC	477.00
2948	352 SOUTHWEST WATER AUTHORITY	3781.90
2949	378 THEODORE ROOSEVELT MEDORA FDTN	18500.00
2950	643 WASTE MANANGEMENT	197.40
2951	643 WASTE MANANGEMENT	76.65
5221	330 ROUGHRIDER ELECTRIC COOP, INC	53.00
5222	782 EHC, LLC	0.00
5223	775 GARY RIDENHOWER	148.92
5224	444 HIGHLANDS ENGINEERING & SURVEYING	2337.50
5225	779 HLEBECHUK CONSTRUCTION INC	1750.00
5226	229 MIDSTATE TELEPHONE COMPANY	34.63
5227	330 ROUGHRIDER ELECTRIC COOP, INC	34.00
5228	352 SOUTHWEST WATER AUTHORITY	1838.47
16853	330 ROUGHRIDER ELECTRIC COOP, INC	3657.82
16866	523 AT&T Mobility	596.73
16872	93 Dey Muckle Jordan	225.00
16873	504 ALLEGIANT EMERGENCY SERVICES, INC	754.20
16874	736 APEX Engineering Group	10288.00
16875	33 BELFIELD AUTO SUPPLY, INC	21.54
16876	410 Best Energy	327.60
16877	42 BILLINGS COUNTY PIONEER	254.10
16878	60 BRAUN DISTRIBUTING	30.10
16879	99 DAKOTA DUST-TEX, INC.	316.85
16880	778 East End Auto	125.00
16881	135 FARMERS UNION	3800.07
16882	146 GALLS, LLC	20.56
16883	775 GARY RIDENHOWER	0.00
16884	444 HIGHLANDS ENGINEERING & SURVEYING	11091.25
16885	169 ITD	44.95
16886	557 Legal Edge Solutions, PLLC	2100.00
16887	613 MENARDS-DICKINSON	69.98
16888	229 MIDSTATE TELEPHONE COMPANY	856.68
16889	781 Rocky Mountain Print Solutions	92.04
16890	330 ROUGHRIDER ELECTRIC COOP, INC	3207.92
16891	352 SOUTHWEST WATER AUTHORITY	44.02
16892	364 STEIN'S, INC	1777.17
16893	377 TEMP RIGHT SERVICE, INC.	614.00
16894	378 THEODORE ROOSEVELT MEDORA FDTN	12.53
16895	733 THUMPER'S GUNS & AMMO, LLC	31.00
16896	775 GARY RIDENHOWER	24.00
16897	169 ITD	44.95

	PAYROLL 10/5		12113.85
	PAYROLL 10/19		10026.43
	FIT	EFTPS	3355.33
	RENT	CITY OF MEDORA	225.00
	RENT	CITY OF MEDORA	225.00
16861	AFLAC	AFLAC	383.64
16862	DENTAL INSURANC	AMERITAS	554.62
16863	VISION INSURANC	AVESIS	63.01
16864	DEFERRED COMP	NDPERS DEFERRED COMP DEP	295.00
16865	NDPERS RETIREMN	NDPERS	3075.60
16870	DEFERRED COMP	NDPERS DEFERRED COMP DEP	295.00
16871	GROUP TERM LIFE	NDPERS HEALTH	7983.01

Announcements of meetings. The deadline for Zoning Applications is Friday, November 9 @ 12:00pm with the Zoning Meeting being Tuesday, November 20 @ 6:00pm. Deadline for Council Agenda Items is Friday, November 30 @ 12:00pm and the next Council Meeting will be Tuesday, December 4 @ 6:00pm.

Sexton moved the meeting be adjourned. Tczap seconded. Motion passed unanimously. Meeting adjourned at 8:10pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor

