

City of Medora  
Minutes from Regular Meeting  
March 7, 2017  
(Subject to Council review and approval)

Meeting was called to order at 6:00 p.m. by Mayor Todd Corneil. Present were Councilmen Denis Joyce, John Tczap, and Kinley Slauter. Ben Brannum was present via telephone. City Attorney, Sandy Kuntz, was also present. City Engineer, Mike Njos, was absent.

Minutes from the February 7 regular meeting, February 14 & February 22 special meetings were reviewed. Slauter made the motion to approve the February 7, February 14, & February 22 minutes. Second by Joyce. Discussion: Tczap would like further clarification regarding why he was asked to abstain from voting at the February 22 meeting. It will be discussed under OB Agenda Item "Review memo from Attorney Kuntz". Steffen added a change in the February 22 minutes should read that the snow blower attachment was purchased from West Plains, Inc. Minutes were unanimously approved.

City Attorney, Sandy Kuntz, reported that she is still working to get one more addition to our SW Water Contract.

The written Police report for the month of February was reviewed. Public Works Director, Dell Beach, reported the site of the cable building is being completely cleared. Beach plans to crack seal the bike path this spring. The cost to rebuild the old lift station pump is \$3,087. It would be a spare pump if the main pump went out. It was the consensus of the Council to have the old pump rebuilt. City resident, Mary Griffin Abrahamson, questioned if the cable tv building could be used as a warming house if an ice skating rink is built in the pool park area. Corneil stated that the building is not in very good shape, but he and Dell will look at it.

Feline City Policy Defined: The current City Ordinances regarding cats were reviewed. The feral cat program that the City has adopted is not reflected in the ordinances. There was discussion regarding if the intent was to bring feral cats back to the city after they've been spayed/neutered or if OREO was going to find homes for them. Sandy Baertsch handed out information regarding how communities can help with feral cat situations. Baertsch stated Medora is lucky to have cat supporters in the community and they prefer that Medora does not become a community of euthanizing cats. Corneil added the program is working and ordinances should be updated to reflect the program. Tczap questioned who is providing ownership of the cats once the City pays for vet bills. He is concerned who is liable if someone would get bit or hurt. Attorney Kuntz will review other city's ordinances and bring back ideas.

A Special Event Permit from Dr. Rebecca Kasian to host the 2<sup>nd</sup> Annual Wine and Cheese Walk on April 27 was reviewed. Chief Bey stated he has no concerns. Joyce made the motion to approve the Special Event Permit. Second by Slauter. Motion passed unanimously.

A Site Authorization submitted by Home on the Range for gaming at Cowboy Hall of Fame was reviewed. Joyce made the motion to approve the Site Authorization. Second by Tczap. Motion passed unanimously.

The City Housing Lease for Russ Lapp was reviewed for a two-year renewal. There is still a list of items that need to be completed/repared from when the house was built in 2010. Joyce made the motion to renew the lease. Second by Tczap. Motion passed unanimously. Kuntz stated there should be timeline for repairs to be completed. Lapp and Beach will take care of doing the repairs and will hire a contractor if there is something they are unable to do. Corneil added that the other city house also needs some repairs and should be looked at.

Parade/Animal Rides Permit No. 03-2017, a request by Badlands Stagecoach & Conveyance to offer stagecoach rides within the City of Medora, was reviewed. Slauter made the motion to approve Parade/Animal Rides Permit No. 03-2017 contingent that there must be curbside loading and unloading in a reserved spot that is only reserved when operating; and the City of Medora must be listed on the insurance policy. Second by Tczap. Motion passed unanimously.

The January 31, 2017 memo from Attorney Sandy Kuntz, regarding conduct of city council meetings and Robert’s Rules of Order, was reviewed. Tczap asked for clarification on why he wasn’t allowed to vote at the February 22 meeting. Tczap did follow-up research and he feels it is his role and duty to vote. He questions where the conflict lies when he had no financial gain. Kuntz responded that beyond financial gain there is also bias--she looked at the situation of both Tczap and Brannum abstaining from voting, regarding the Police Chief appointment, based on what would be best for the City. Kuntz added that these frank conversations are important and the council needs to be able to have adult conversations and set good examples—agree to disagree and then move forward. Tczap does not want to be dismissed from making further decisions regarding the police department and feels that his 33-year law enforcement career makes him worthy to be included in police decisions. Slauter also questioned if it is a conflict for him to vote on issues dealing with TRMF since he is an employee. Kuntz stated a reason for not voting and what the bias would be should be stated if a conflict arises. Kuntz recommends further review of her memo and consideration of adapting parts of it as policy. Kuntz will also review the city’s employee policy manual.

Under Misc. Business, Officer Russ Lapp reported that he will order a retirement plaque for Chief Bey.

Financials were presented. Joyce made the motion to accept the financials. Second by Slauter. Motion passed unanimously.

2890	REBECCA KASIAN	13.60
2891	ROUGH RIDER ELECTRIC COOP, INC	774.00
2892	SOUTHWEST WATER AUTHORITY	1516.56
5122	ROUGH RIDER ELECTRIC COOP, INC	30.00
15618	AIRE-MASTER OF NO.DAK.	13.00
15619	BELFIELD AUTO SUPPLY, INC	167.25
15620	BILLINGS COUNTY PIONEER	258.66
15621	BUFFALO GAP INC. THE	150.00
15622	CARLA STEFFEN	207.51
15623	DAKOTA DUST-TEX, INC.	173.00
15624	Dell Beach	142.57
15625	FARMERS UNION	3868.46

15626	HAMPTON INN-BISMARCK	182.00
15627	HOLIDAY INN MINOT	840.00
15628	ITD	40.65
15629	JOHN HILD	87.50
15630	JOHN TCZAP	167.24
15631	Legal Edge Solutions, PLLC	2100.00
15632	LYUBOMYR SHKANDRIY	87.50
15633	Mark Dreyer	349.16
15634	MATT LARSON	312.16
15635	MIDSTATE TELEPHONE COMPANY	810.72
15636	PARKWAY FORD LINCOLN MERCURY	741.95
15637	POSTMASTER	100.00
15638	PUMP SYSTEMS LLC	316.60
15639	RADISSON HOTEL	81.90
15647	RAMKOTA HOTEL BISMARCK	273.00
15648	ROUGH RIDER ELECTRIC COOP, INC	2544.54
15649	SIMPLEX GRINNELL LP	384.00
15650	SOUTHWEST BUSINESS MACHINES, INC	584.85
15651	SOUTHWEST WATER AUTHORITY	43.72
15652	STEIN'S, INC	1215.64
15653	TODD CORNEIL	216.26

**Payroll and Other Pre-pays:**

February Federal Payroll Taxes	6784.33
Payroll 2-10-17	11420.20
Payroll 2-24-17	8849.14
15610 AFLAC	161.28
15611 Avesis (Vision)	88.75
15612 Ameritas (Dental)	830.67
15613 NDPERS Def Comp	613.00
15614 NDPERS Retirement	3762.53
15617 NDPERS Health	8504.53
15598 AT&T Mobility	174.25
15599 AT&T Mobility	133.24
15616 West Plains, Inc.	5549.00

Mayor Corneil read the announcements. There being no other business, motioned to adjourn. With no objection, meeting was adjourned at 7:30 p.m.

ATTEST: \_\_\_\_\_ Todd Corneil, MAYOR

ATTEST: \_\_\_\_\_ Carla Steffen, AUDITOR