

City of Medora
Minutes of Regular Meeting
November 1, 2016
(Subject to Council review and approval)

Meeting was called to order at 6:03 p.m. by Mayor Todd Corneil. Present were Councilmen Ben Brannum, Denis Joyce, and John Tczap. Kinley Slauter was absent.

Corneil stated that Craft Fair Permit 01-2016 will be added under New Business.

Minutes from the Oct. 24 regular meeting and Oct. 27 special meeting were reviewed. Joyce moved to approve minutes. Second by Brannum. Minutes were unanimously approved.

The written ambulance report for the month of October was reviewed. The written police report for the month of October was reviewed.

City Engineer, Mike Njos, presented his monthly Engineer Report. Njos presented an estimate from Cordova Construction to do the repairs on Doc Hubbard Drive to set the curb grade to allow drainage and install 4" base course. Currently, about 3 ½" of water sets there because of improper drainage. Joyce made the motion to approve the bid from Cordova Construction for \$7,493; the \$2875 portion of the estimate will be 50/50 cost shared with Norbert Sickler. Second by Tczap. Discussion-Mike Njos questioned if this should be a change order to the Second Street Project. It was the consensus to add it to Second Street Project because it is the same contractor. Motion was unanimously approved. Njos presented the pay order #6 from Cordova Construction for the 2nd Street South Project. Survey results for the proposed park improvements by the tennis court/pool area were compiled as of October 28. 193 people had responded. The survey is open through November. Paper surveys are available at the City Auditor's office. The electronic version is on the medorand.com website/city government tab. GT Architecture is working on the design plans & specs for the MCC Bathrooms. Preliminary plans & specs should be complete in mid-November. Final plans should be available for contractor quotes in December. Construction is being planned for January-February. Joyce stated the grass seeding on 1st Street South didn't come in good. Njos will talk to the contractor about reseeding.

City Attorney, Sandy Kuntz, was absent. Public Works Director, Dell Beach, reported that winterizing is complete. He has also been sweeping streets and working on street lights. Pace Construction did the fall sewer line cleaning. A camera was run in the line from the convenience store to the lift station. When reports come back from Pace, Dell will have Mike Njos review them. There is also an issue with the line by the Chuckwagon. A liner will probably have to be inserted because the line runs under the building. Pace will also will be placing vapor root in the lines for root control. Dell stated the tree roots have really gotten bad in some of the lines since last year.

Steffen presented the City Auditor report. A budget amendment is needed to the Outdoor Rec fund to pay for the new pool covers. After payment is made for the covers, Steffen will submit for the final insurance payment. Tczap made the motion to amend 505-45200-382 for \$5,000. Second by Brannum. Motion passed unanimously. Steffen thanked Medora CVB Director, Natalie Moen, for her assistance with the proposed park improvements survey. Sandy Kuntz/Legal Edge Solutions will sponsor the Cowboy Christmas Eats on the Streets entry for the City of Medora.

The council still would like clarification on a few items in the proposed amended Floodplain Ordinance. This will be tabled until the December meeting. Resolution 02-2016 was reviewed by Billings County Commission and they have items they would like included in the resolution. Steffen will get a copy of those changes from the County Auditor for further discussion at the December meeting.

Dana Tescher had contacted Steffen about scheduling open gym hours on Sundays in the MCC gym during the winter months. It was the consensus of the council that as long as a schedule is worked out with staff, it would be acceptable. Chief Bey stated his department is available to unlock/lock the building whenever needed.

Parade Permit No. 06-2016, a request from Nick Yharra for a winter bike race on December 17, was reviewed. Chief Bey attached a note to the application stating stipulations he would like included in the approved application. Tczap made the motion to approve Parade Permit 06-2016 including Chief Bey's stipulations. Second by Brannum. Motion passed unanimously.

Craft Fair Permit No. 01-2016, a request from Paul Douglas to sell leather goods at the Wildlife Feed, was reviewed. Tczap expressed concern about space availability and since this is a Chamber event, why was it not brought to the Chamber. After further discussion, Chamber member, Jim Bridger, stated that it is an attraction to draw people to the event. Tczap made the motion to approve Craft Fair Permit 01-2016. Second by Joyce. Motion passed unanimously.

Financials were presented. Tczap made the motion to approve the financials. Second by Joyce. Dell Beach clarified that the Solar Bee contract is for aerating the lagoons and it is a 3-year contract. Motion passed unanimously.

2770	BEACH CABLE	4217.86
2771	ONE CALL CONCEPTS	17.00
2772	SolarBee, Inc.	14187.00
2773	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
2774	THEODORE ROOSEVELT MEDORA FDTN	16875.00
2775	WASTE MANANGEMENT	191.35
5113	PRAIRIE LUMBER COMPANY	137.45
5114	SOUTHWESTERN DISTRICT HEALTH UNIT	140.00
15357	AIRE-MASTER OF NO.DAK.	26.00
15358	BIG T CONSTRUCTION & LAWN SPRINKLERS	224.00
15359	BILLINGS CO AUDITOR	80000.00
15360	BILLINGS COUNTY PIONEER	447.64

15361	BILLINGS COUNTY WEED BOARD	416.65
15362	BRAUN DISTRIBUTING	18.20
15363	CARLA STEFFEN	89.46
15364	CHILLER SYSTEMS, INC	1358.10
15365	D F LIGHTING CO	124.37
15366	DAKOTA DUST-TEX, INC.	242.00
15367	EXPRESSWAY INN	160.20
15368	FARMERS UNION	2267.21
15369	FLECKS FURNITURE & APPLIANCE	88.95
15370	HAMPTON INN-BISMARCK	267.00
15371	ITD	40.65
15372	JobsHQ	1030.10
15373	JOHN BEY	10.50
15374	Legal Edge Solutions, PLLC	6211.00
15375	M & T FIRE AND SAFETY INC.	338.21
15376	MIDSTATE TELEPHONE COMPANY	790.58
15377	North Dakota Firefighter's Association	65.00
15379	POSTMASTER	300.00
15380	RUDY'S LOCK & KEY	12.50
15381	SOUTHWEST BUSINESS MACHINES, INC	255.99
15382	STAPLES	27.79

Payroll and other Pre-Pays:

10-7-16	Payroll	10076.31
10-23-15	Payroll	10010.20
October Federal Payroll Taxes		6611.44
15352	NDPERS Def Comp	613.00
15353	NDPERS Retirement	3518.61
15354	AFLAC	161.28
15355	Ameritas (Dental)	635.08
15356	Avesis (Vision)	87.16
15383	NDPERS Health Insurance	7681.17
2769	ROUGH RIDER ELECTRIC COOP, INC	644.00
5112	ROUGH RIDER ELECTRIC COOP, INC	40.00
15337	ROUGH RIDER ELECTRIC COOP, INC	3647.96
15338	AT&T Mobility	133.24
15339	AT&T Mobility	320.76

Mayor Corneil read the announcements. There being no other business, Brannum motioned to adjourn. With no objection, meeting was adjourned at 7:13 p.m..

ATTEST: _____ Todd Corneil, Mayor

ATTEST: _____ Carla Steffen, Auditor