

City of Medora  
Minutes of Regular Meeting  
July 5, 2016  
(Subject to Council review and approval)

Meeting was called to order at 7:04pm by Mayor Todd Corneil. Present were councilmen Kinley Slauter, John Tczap, and Ben Brannum. City Attorney Sandy Kuntz was also present.

Minutes from the June 7 regular meeting and June 28 special meeting were reviewed. Tczap moved to approve the minutes as presented and Brannum seconded. Minutes were unanimously approved.

Mike Njos, City Engineer, was absent because of family illness. His monthly written report was reviewed by the Council.

Attorney Kuntz presented the second reading of Ordinance 01-2016 (amended ordinance 8.0727) which gives the Director of Security the authority to sign Special Event Permits. She has reviewed the access lease from BNSF for the 2<sup>nd</sup> Street South Extension project and it is ready to sign. Kuntz reported that a Councilman is involved in a criminal matter. It is not mandatory he resign and it would be up to the Council to ask for his resignation.

No monthly ambulance report was submitted. The monthly written police report was reviewed. Chief Bey added that there were no criminal incidents over the 4<sup>th</sup> of July, however the Police Dept. did assist with a July 4 fire situation. Tczap added that Cody Bridger's firework display went well and he cleaned up nicely. A thank you will be sent to Bridger.

Public Works Director, Dell Beach, reported that the full-time seasonal employee has resigned. He presented an estimate to replace the doors at the main pool building. The Council requested that Beach get another estimate so there is something to compare it to. Steffen suggested paying for these building improvements out of the sales tax fund.

MCC Director, Roger Clemens, reported that the new floor scrubber works well. He feels the new washer and dryer aren't adequate to handle the larger loads of linens. Clemens received an estimate to upgrade the sound system in DeMores. The speakers would be hung with cages around them and the mixer would be mobile. It was the consensus of the Council to get another bid. There had been problems with the fire alarms in the MCC and those have been repaired. Chiller did repairs to the AC/heat unit. Two thermostats aren't working. Sensors on the boilers had been rewired, so those are now repaired. Chiller recommended not running the boiler in the summer. Clemens asked what the status of having Nathaniel Awender assist with MCC duties is. Corneil stated that Awender will remain full-time police at this time and ads will go out for a full-time seasonal employee. Clemens recommended that he and Beach be allowed to work overtime instead of hiring a seasonal. Corneil declined to accept the proposal.

Steffen presented the City Auditor's report. The 2015 audit was done by Wosepka Accounting on June 23. Jim Wosepka will present his report at the August 2 meeting. Steffen will begin work on the 2017

budget in the weeks ahead. Slauter made a motion that the City of Medora adapt the Resolution of Sponsorship for the CDBG to make the MCC bathrooms handicap accessible. Second by Tczap. Motion passed unanimously.

#### RESOLUTION 01-2016

Be it resolved that Medora will act as sponsoring unit of government for the project titled Medora Community Center: Removal of architectural barriers to be conducted during the period July 15, 2016 through June 30, 2017.

The Mayor is hereby authorized to apply to the North Dakota Division of Community Services for funding of this project on behalf of Medora on July 5, 2016.

I certify the above resolution was adopted by the City Council of Medora on July 5, 2016.

Todd Corneil, Mayor. Witnessed by Carla Steffen, City Auditor.

Under Old Business, Brannum made the motion to accept the 2<sup>nd</sup> reading of Ordinance 01-2016 that was reviewed under Attorney Kuntz's report. Second by Slauter. Motion passed unanimously. Review of the floodplain ordinance is tabled until the August meeting. Attorney Kuntz added that she had earlier in the day received correspondence from the SW Water attorney regarding changes to the contract. She will continue to review this and asked that it be placed on the August agenda. Steffen added that she has been in contact with Tom Wilhelmi of Beach Cable and he had nothing to report at this meeting.

Emanuel Ezeh with Dakota Taxi is still requesting authority to do business in Medora. Per Attorney Kuntz, he presented his ND State Business License and copies of his vehicle insurance. Corneil expressed concerns regarding not having more details regarding where the taxi would be parked, hours of service, and pricing. Mary Schneider expressed concern because there are already rides offered around town and to the Musical by other entities. Ezeh stated he would like to transport individuals from local airports to Medora and also offer return rides from Medora to the airports. Slauter recommended that Ezeh submit a Transient Merchant permit, however Ezeh stated he does not want to be considered transient and he doesn't want to pay a daily fee. He stated that in Dickinson he pays a \$50 annual fee. Following discussion, Corneil recommended that Ezeh fill out a Transient Merchant permit, set up a fee schedule, submit a list of vehicles and drivers, and check with property owners regarding a parking spot. Kuntz will work with Ezeh on this and she will check with Dickinson on how they handle their taxi services.

Councilman Tczap met with representation from the City, County, and TRMF regarding the crosswalk and speed limit changes on East River Road. Tczap clarified the intent of these changes would be to prevent someone from getting hurt, not to be a speed trap. Kuntz stated that decisions should be put in writing stating who is responsible for what. She will draft a resolution for the County to review.

The vacant seat on the Council can be appointed 15 days following the vacancy (15 days following June 28). This item will be placed on the August agenda.

The CDBG application for the handicap bathroom project at the Medora Community Center was reviewed. Tczap made the motion to approve the CDBG application. Second by Brannum. Motion passed unanimously.

Dr. Rebecca Kasian submitted a written request to host a Beer and Bacon Walk in Medora on Sept. 29 from 5:00-8:00 p.m. with all proceeds being donated to Badlands Ministries Bible Camp. A Special Event Permit with a \$25 fee will be submitted to the City. Slauter made the motion to approve the Beer and Bacon Walk. Second by Brannum. Motion passed unanimously.

Wally Owen had visited with council members regarding moving the river crossing marker that is starting to slide into the river. He is requesting the city loader be used to move the marker. Attorney Kuntz stated the City would have to have written permission from the property owner and a liability waiver should be signed in case the marker would break in the move. Corneil will get more information from Own and a decision will be tabled until the August meeting.

Under Misc. Business, Tczap reported that the City housing that Kari and Pat Rummel reside in, will be available July 15. It has been brought to Tczap's attention that some of the carpet should be replaced and the interior should be painted. Corneil will go look at it. Tczap added that a recent ambulance training was held at the swimming pool and there is no AED out there. The Police Dept. has an extra AED in their office that will be placed at the pool. It cannot be kept out there over the winter.

Jason Jones with Badlands Stage Coach approached the Council regarding operating in city limits on rainy days and perhaps adding dinner packages. He doesn't want to follow our animal ride permit, because he doesn't want to state an exact location or route. Attorney Kuntz stated he can submit the permit showing a variable route. He also would need to add the City to their insurance. Following discussion, Slauter made the motion to allow Badlands Stage Coach to operate in the City of Medora with the listed provisions: animal ride permit be submitted including routes; copy of insurance showing the City listed; provision for lighting ½ hour after dark; traffic safety concerns will be left to the review of the Police Chief. Second by Tczap. Motion passed unanimously.

Slauter will be attending the NDLC training for newly elected officials on July 27 in Bismarck.

Brannum made the motion to approve the financials. Second by Tczap. With all ayes the following financials were approved.

2745	BEACH CABLE	4188.83
2746	NORTH DAKOTA DEPARTMENT OF HEALTH	10.00
2747	ONE CALL CONCEPTS	11.10
2748	PACE CONSTRUCTION, INC	4238.88
2749	SOUTHWEST WATER AUTHORITY	10984.65
2750	SOUTHWESTERN DISTRICT HEALTH UNIT	60.00
2751	ROUGH RIDER ELECTRIC COOP, INC	653.00
5078	BONITA STREITZ	81.54
5079	BRAUN DISTRIBUTING	310.19

5080	HAWKINS, INC.	474.59
5081	MENARDS-DICKINSON	402.41
5082	MIDSTATE TELEPHONE COMPANY	87.30
5083	NEVER ENOUGH THYME GREENHOUSE	103.38
5084	RECREATION SUPPLY CO	610.94
5085	SOUTHWESTERN DISTRICT HEALTH UNIT	20.00
5086	PRAIRIE LUMBER COMPANY	137.45
5087	ROUGH RIDER ELECTRIC COOP, INC	247.00
15075	BILLINGS COUNTY PIONEER	264.80
15076	CLEMENS, ROGER	153.51
15077	COLONIAL RESEARCH CHEMICAL CORP.	311.53
15078	DAKOTA DUST-TEX, INC.	254.50
15079	ELECTRONIC COMMUNICATIONS, INC.	224.00
15080	FARMERS UNION	61.96
15081	FEMA FLOOD PAYMENTS	388.00
15082	GLOCK	250.00
15083	GRAINGER	453.97
15084	HANSON LUMBER CO.	116.00
15085	ITD	27.10
15086	JAMES J. WOSEPKA, PC	3200.00
15087	Legal Edge Solutions, PLLC	2100.00
15088	MARTIN'S WELDING & REFRIGERATION, INC.	303.00
15089	MID-AMERICAN RESEARCH CHEMICAL	59.50
15090	MIDSTATE TELEPHONE COMPANY	787.66
15091	MIDWEST DOORS, INC.	351.51
15092	NEWBY'S ACE HARDWARE	716.37
15093	PARKWAY FORD LINCOLN MERCURY	1219.54
15094	PRODUCTIVITY PLUS ACCOUNT	429.22
15095	QUALITY QUICK PRINT	99.00
15096	RAILROAD MANAGEMENT CO III, LLC	176.86
15097	Red Trail Campground	199.95
15098	RESPOND SYSTEMS	117.63
15099	RUNNINGS SUPPLY, INC.	19.47
15100	SMART COMPUTERS & CONSULTING	613.74
15101	SOUTHWEST WATER AUTHORITY	44.64
15102	STAPLES	23.85
15103	STEIN'S, INC	14658.98
15104	SUPERIOR LAMP INC	171.03
15105	VIKING GLASS	290.00

**Payroll and other Pre-Pays:**

June Federal Payroll Taxes:	7,991.69
Payroll 6-3-16	10,318.77
Payroll 6-17-16	14,118.02
15045 Ameritas (Dental)	693.88
15046 Avesis (Vision)	85.32
15047 NDPERS Retirement	3,447.80

15048	NDPERS Def Comp	593.00
15049	AFLAC	161.28
15073	State Income Tax	680.56
15074	NDPERS Health	6,845.12
15043	AT & T	142.42
15044	AT&T	321.96

There being no other business, Brannum motioned to adjourn. With no objection, meeting was adjourned at 9:33 p.m.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Carla Steffen, Auditor