

City of Medora
Draft Minutes of Regular Meeting
August 3, 2021
(Subject to Council review and approval)

Meeting was called to order at 7:00 pm by Mayor Todd Corneil. Present were Council members Gary Edland, Doug Ellison, Tracy Sexton, and Derwin Zuroff. Sandra Kuntz, Mike Njos and Gary Ridenhower were also present.

Minutes from the July 6 Council Meeting and July 28 Council Special Meeting were reviewed. Zuroff moved to approve the minutes from the July 6 Council Meeting and the July 28 Special Council Meeting, Sexton seconded. Motion passed unanimously.

Department Reports

City Engineer Mike Njos – Nothing to report.

City Attorney Report – Kuntz commented that she does not see any Ordinance changes needed to cover new legislation. She advised we do need to check insurance coverage amounts.

Ambulance Report – A written report was reviewed.

Police Department - a written report was reviewed.

Public Works report – a written report was reviewed.

MCC report – a written report was reviewed.

City Auditor report – Revenue and Expenditure reports were provided. Ellison moved to approve the transfer of \$10,000 from the General Fund to the Public Works Fund, Edland seconded. Motion passed unanimously.

Old Business

Theodore Roosevelt Presidential Library update – Doug Ellison – Ken Vein commented that there is a Library Board meeting in Medora next week and a community breakfast event on August 9. Vein introduced Linda Pancratz, Library Board Chairman.

Grease Trap Information – Gary Ridenhower – information was provided at the July 28 Special Meeting. Direction is to review the fall sewer camera work and then decide on actions to be taken. Ellison commented that businesses are responsible for what they put in the sewer line and the City should not bear any financial impact from their actions, he is not in favor of assisting businesses to remediate grease.

New Business

Firemen’s Convention 2023 – Kyle Shockley – Billings County and City of Medora Fire Departments will host the North Dakota State Firemen’s convention on June 1-3, 2023. Attendance usually averages about 350 but could be higher. Shockley requested use of the MCC for the event, the time has been blocked. The City supports this activity.

County Firemen’s Ball – Clint Rood and Austin Geltel were present, Geltel proposed holding a Firemen’s Ball on February 5, 2022 in recognition of the efforts of our City and County fire fighters. Ellison moved no rent be charged for the MCC space used for the Firemen’s Ball on February 5, 2022, Zuroff seconded. Motion passed unanimously.

Permit for Wagon Rides – Ryan Fleck – Fleck is providing wagon rides at the Chateau and would like to provide wagon rides in town Friday through Sunday evenings. Ellison moved to approve the Permit for Ryan Fleck to provide wagon rides Friday through Sunday evenings through September, Edland seconded. Motion passed unanimously.

2022 Preliminary Budget – Gary Ridenhower – Reports were provided with the outcomes of the July 28 Preliminary Budget Special Meeting included. A List of Projects to be completed in 2021 and 2022 was reviewed. Sexton moved to approve a 2022 Preliminary Revenue Budget of \$2,321,891 and a 2022 Preliminary Expenditure Budget of \$2,627,627, and to budget \$58,000 for Property Tax revenue and maintain a mill levy similar to 2021, Zuroff seconded. Motion passed unanimously. This information will now be sent to the County.

Miscellaneous Business

Deer management – Edland commented that deer season will be coming soon and we should have a plan on how to manage the size of our deer population. Corneil suggested we need to discuss with property owners to get assistance. Clarence Sitter said TRMF will help. Ellison asked Chief Lapp about the methods used for removal of animals in the City, Lapp said removal methods are based on the behaviors displayed, he suggested we partner with the Game and Fish Department on deer management. It was agreed we need to develop a plan.

Financial Statements

Payroll, Claim Vouchers, Financials – review and approval - Ellison moved to accept the financials and claims as presented, Sexton seconded. Motion passed unanimously.

3170	643 WASTE MANANGEMENT	183.26
3171	681 BADLANDS TRAILERS LLC	1172.50
3172	103 DAKOTA PUMP & CONTROL, Inc.	30.00
3173	226 MID-AMERICAN RESEARCH CHEMICAL	1259.81
3174	352 SOUTHWEST WATER AUTHORITY	22385.44
3175	378 THEODORE ROOSEVELT MEDORA FDTN	19500.00
5325	682 BILLINGS COUNTY WEED BOARD	224.86
5326	60 BRAUN DISTRIBUTING	24.70
5327	157 HAWKINS, INC.	2976.84
5328	613 MENARDS-DICKINSON	112.60
5329	554 O'Brien Oilfield Service, LLC	171.23
5330	229 MIDSTATE TELEPHONE COMPANY	104.81
18388	SIT OFFICE OF STATE TAX COMM	861.57
18389	DENTAL INSURANC AMERITAS	576.40
18390	VISION INSURANC FIDELITY SECURITY LIFE	66.15
18397	523 AT&T Mobility	434.48
18405	33 BELFIELD AUTO SUPPLY, INC	48.63
18406	625 BIG T CONSTRUCTION & LAWN SPRINKL	70.00
18407	42 BILLINGS COUNTY PIONEER	89.38
18408	815 BOSS OFFICE PRODUCTS	136.37
18409	60 BRAUN DISTRIBUTING	191.60
18410	99 DAKOTA DUST-TEX, INC.	0.00
18411	135 FARMERS UNION	2490.34
18412	146 GALLS, LLC	235.96
18413	530 GRAINGER	552.49
18414	444 HIGHLANDS ENGINEERING & SURVEYING	9210.00
18415	169 ITD	338.90
18416	762 Johnson Controls Fire Protection	523.00
18417	860 KUNTZ, ALVIN & DOROTHY	60.00
18418	557 Legal Edge Solutions, PLLC	2100.00
18419	211 LOGO MAGIC	354.00
18420	223 MEDORA CONVENIENCE & LIQUORS	25.58
18421	613 MENARDS-DICKINSON	275.01
18422	226 MID-AMERICAN RESEARCH CHEMICAL	811.79
18423	261 NDLC	331.00
18424	268 NEWBY'S ACE HARDWARE	71.67
18425	856 OLD HIGHWAY 10 AUTO SERVICE	0.00
18426	349 SOUTHWEST BUSINESS MACHINES, INC	31.94
18427	364 STEIN'S, INC	2038.13
18428	377 TEMP RIGHT SERVICE, INC.	442.40
18429	156 THE HARTFORD	3741.38
18430	378 THEODORE ROOSEVELT MEDORA FDTN	19.97

18431	99 DAKOTA DUST-TEX, INC.	166.50
18432	856 OLD HIGHWAY 10 AUTO SERVICE	578.49
18433	DENTAL INSURANC AMERITAS	576.40
18434	VISION INSURANC FIDELITY SECURITY LIFE	66.15
18435	229 MIDSTATE TELEPHONE COMPANY	867.59
18436	555 Total Safety U.S., Inc.	135.00
	DEFERRED COMP NDPERS DEFERRED COMP DEP	1230.00
	NDPERS HEALTH NDPERS HEALTH	15193.97
	NDPERS RETIREMN NDPERS	6797.78
	EFTPS	17692.70
	RENT CITY OF MEDORA	675.00
	PAYROLL 7/9	21633.53
	PAYROLL 7/23	19796.92

Deadline for Zoning Applications is Friday, August 6 @ 12:00pm with the Zoning Meeting on Tuesday, August 17 @ 6:00pm. The Deadline for Council Agenda Items is Friday, September 3 @ 12:00pm. The next Council Meeting is Tuesday, September 7 @ 7:00pm.

Sexton moved the meeting be-adjourned, Edland seconded. Meeting adjourned at 7:28pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor