

City of Medora
Draft Minutes of Regular Meeting
March 2, 2021
(Subject to Council review and approval)

Meeting was called to order at 6:00 pm by Mayor Todd Corneil. Present were Council members Gary Edland, Doug Ellison, Tracy Sexton, and Derwin Zuroff. Sandy Kuntz and Mike Njos also attended.

Minutes from the February 2 Council Meeting were reviewed. Sexton moved to approve the minutes from the February 2 Council Meeting, Ellison seconded. Motion passed unanimously.

Department Reports

City Engineer Mike Njos – no report.

City Attorney Report – Kuntz reported she is working with the County on ETZ and a Joint Powers agreement.

Ambulance Report – a written report was reviewed.

Police Department - a written report was reviewed.

Public Works report – a written report was reviewed.

MCC report – a written report was reviewed.

City Auditor report – Revenue and Expenditure reports were provided. Balances and changes by fund for 2020 were provided and published. Ridenhower advised that the Terms of the Zoning Board Members had been reviewed at Zoning and approval for new Term end dates for two members are needed as they were not specified in Council motions. Ellison moved to approve a term end date of February 2025 for Travis Enders, and a term end date of October 2024 for Frank Lukowski, Edland seconded. Motion passed unanimously.

Old Business

TR Presidential Library update – Ellison reported that the Library project is moving forward and there will be a community open house March 18.

New Business

“Open Signs” Update and Discussion – Travis Enders, Jim Bridger and Robin O’Brien were present to provide input on the “Open Sign” situation. Background minutes from Zoning and the Council were provided for review. Enders stated that customers he talked with had good feedback on the value of the Open Signs and he feels it made a difference last summer. Bridger stated that nothing says open like open, and in articles on Cowboy Towns he noted 8 of 12 towns had Open Signs. Kuntz stated that changing our Ordinance to allow Open Signs year-round is not an issue. Enders asked if Kuntz could explain the ETZ and Joint Powers agreement to the Zoning Board, she indicated she would. Sexton asked if this can be the first reading of a change to the Ordinance language suggested by Zoning to clarify types of lighting and allow year-round use of Open Signs, Kuntz said yes. Enders clarified that the rewritten Ordinance does not specify the number of Open Signs allowed per business as Zoning felt that should be determined as requests are made. Sexton moved to approve the first reading of the “Internally Illuminated “Open” Sign Ordinance Change Proposal” as stated, Edland seconded. Motion passed unanimously.

Seasonal Worker Plans and Wages – Tracy Sexton – Sexton stated we did not address the pay rates and plans for seasonal workers previously, and she provided the State COVID guidelines for Swimming Pools which she said are close to normal. Rates paid in previous years were reviewed and discussed. The practice has been for Maintenance and Lifeguard seasonal workers to follow the same rate targets. For Lifeguards the practice has been for workers to pay for required certification training and then we reimburse the cost at the end of the year. The Pool Manager job description was rewritten to include certifications required, etc. and Bonnie Streitz was informed of the changes. Enders said that Belfield is advertising for Lifeguards at \$14.00 per hour. Zuroff commented that we need to consider that we need to help make up for driving costs. Sexton suggested we use \$15 as our seasonal rate for all workers, returning or first year. Pool employees will be required to use the system for time keeping and documentation. Sexton said that a \$20 rate for the seasonal Pool Manager seemed appropriate. Corneil stated that adjustments to the rates may be needed as necessary depending on the quantity of applicants, etc. Sexton suggested that we get the Pool and Maintenance seasonal positions

published and evaluate the response. Sexton moved to approve \$15 as the hourly rate for seasonal lifeguards and maintenance workers and \$20 as the hourly rate for the seasonal pool manager, both rates depending on experience as appropriate, Zuroff seconded. Motion passed unanimously.

Miscellaneous Business

Sexton commented she received a call from the County about considering a roll off dumpster for depositing leaves and wood from trees, but she assumed that Ellison would deal with the issue. Ellison stated he had just been made aware of the issue and he would look into the situation as the County apparently plans to eliminate the dumping of trees and leaves at the County site. Beach described the plan, as provided by the County, to move the recycle trailers next to the dumpsters east of the City Shop. If a roll off dumpster is approved it would likely go next to the recycle trailers and the fence would be extended around all of them. Zuroff asked what happens if someone drops off an appliance in the area now, Beach stated that if it isn't removed Dennis has been getting rid of them. It was agreed to put the topic on the April Agenda for discussion.

Financial Statements

Financials – Ellison moved to accept the financials and claims as presented, Zuroff seconded. Motion passed unanimously.

Zuroff moved that we move to Executive Session, Ellison seconded. The purpose of the Executive Session is to discuss negotiating strategy and provide instructions to the Attorney regarding the pending contracts with TRMF including Development Agreement addendums and other documents for phases of the Pt to Pt Park. The legal authority for closing this portion of the meeting is North Dakota Century Code section(s) N.D.C.C. § 44-04-19.1(9). N.D.A.G. 2013-O-13. The public portion of the meeting ended at 6:48 pm.

The Executive Session was adjourned at 7:40 pm and the public meeting reconvened.

3130	330 ROUGHRIDER ELECTRIC COOP, INC	2116.32
3131	33 BELFIELD AUTO SUPPLY, INC	261.66
3132	444 HIGHLANDS ENGINEERING & SURVEYING	255.00
3133	286 ONE CALL CONCEPTS	6.00
3134	352 SOUTHWEST WATER AUTHORITY	2254.56
3135	643 WASTE MANANGEMENT	110.79
5300	330 ROUGHRIDER ELECTRIC COOP, INC	37.00
18170	330 ROUGHRIDER ELECTRIC COOP, INC	2631.76
18171	AFLAC	165.24
18172	70 James Bridger	64.64
18173	14 Russel Lapp	1838.40
18174	23 Kinley R. Slauter	73.88
18175	VISION INSURANC FIDELITY SECURITY LIFE	33.87
18176	523 AT&T Mobility	457.61
18177	4 Todd M. Corneil	507.92
18178	14 Russel Lapp	1838.41
18179	AFLAC	165.24
18180	DENTAL INSURANC AMERITAS	576.40
18181	VISION INSURANC FIDELITY SECURITY LIFE	33.87
18182	805 AMAZON CAPITAL SERVICES	22.10
18183	33 BELFIELD AUTO SUPPLY, INC	153.26
18184	39 BILLINGS CO AUDITOR	206769.82
18185	42 BILLINGS COUNTY PIONEER	254.38
18186	815 BOSS OFFICE PRODUCTS	107.97
18187	60 BRAUN DISTRIBUTING	49.80
18188	73 CHILLER SYSTEMS, INC	6042.68

18189	99 DAKOTA DUST-TEX, INC.	166.00
18190	135 FARMERS UNION	3852.24
18191	791 FIRST STATE BANK	222.57
18192	444 HIGHLANDS ENGINEERING & SURVEYING	2295.00
18193	169 ITD	44.95
18194	229 MIDSTATE TELEPHONE COMPANY	868.59
18195	349 SOUTHWEST BUSINESS MACHINES, INC	433.93
18196	352 SOUTHWEST WATER AUTHORITY	53.20
18197	378 THEODORE ROOSEVELT MEDORA FDTN	1214.58
	NDPERS RETIREMN NDPERS	3429.27
	FIT EFTPS	6026.90
	RENT	450.00
	GROUP TERM LIFE NDPERS HEALTH	7586.92
	PAYROLL 2/5	10673.97
	PAYROLL 2/19	7074.85

Deadline for Zoning Applications is Friday, March 5 @ 12:00pm with the Zoning Meeting is Tuesday, March 16 @ 6:00pm. The Deadline for Council Agenda Items is Thursday, April 1 @ 12:00pm. The next Council Meeting is Tuesday, April 6 @ 6:00pm

Sexton moved the meeting be adjourned. Meeting adjourned at 7:42 pm.

Attest: _____ Todd Corneil, Mayor

Attest: _____ Gary Ridenhower, City Auditor