

City of Medora  
Draft Minutes of Regular Meeting  
August 4, 2020  
(Subject to Council review and approval)

Meeting was called to order at 7:00pm by Mayor Todd Corneil. Present were Council members Gary Edland, Doug Ellison, Tracy Sexton, and Derwin Zuroff. Sandra Kuntz and Mike Njos were also in attendance.

Minutes from the July 7 Meeting and July 22 Special Meeting were reviewed. Sexton moved to approve the minutes from the July 7 and July 22 Meetings as presented, Zuroff seconded. Motion passed unanimously.

**Department Reports**

City Engineer Mike Njos – Njos presented his report, work is in progress on agreed projects.

City Attorney Report – Topics are covered under Old Business.

Ambulance Report – a written report for July was presented.

Police Department - a written report was reviewed.

Public Works report – a written report was reviewed. Beach presented two proposals to shingle the police trailer. Zuroff moved to accept the proposal from Perry Roofing for complete removal and replacement of shingles on the police trailer, Sexton seconded. Motion passed unanimously.

MCC report – no report was submitted.

City Auditor report – Topics will be covered under the Budget discussion.

**Old Business**

Fire Department Retirement Fund – Doug Koester, Janel Frank – the proposal prepared by the Attorneys along with related emails were provided. Janel Frank reviewed the changes that have been made. Frank asked where the Beneficiary documents should be kept, it was agreed that the City Auditor should maintain these documents. Kuntz indicated that she has no issues with what is proposed. Zuroff moved to approve the final version of the Medora Firefighter LOSAP Agreement with Beneficiary documents to be maintained by the City Auditor, Edland seconded. Motion passed unanimously. Doug Koester thanked the Council for their support as this will help maintain a volunteer fire department that we can all be proud of. Sexton thanked Doug, Janel, Sandra and everyone involved for their commitment to implementing the plan.

Review of development plans and sliding scale fee schedules provided May 12 – update new members – continued to September.

TR Presidential Library update – Ellison reported that the architectural teams are working on their proposals. There is a Public Open House and BBQ on August 18 to review progress.

Point to Point Park, City Engineer Inspection thru Phase II Mini-Golf – Mike Njos – Njos' June 18 report on his inspection thru Phase II Mini-Golf at Point to Point Park was discussed at a Special Meeting on July 29 and nine of the identified points have been addressed. Clarence Sitter said they are working on the last item and TRMF would like a working group to be formed. The recommendation was to have a Special Meeting on August 12 at 7:00 pm to discuss the proposed solution to “the east-side curb & gutter and sidewalk in the alley (south of Broadway) is not in the location indicated in the Civil Plans”.

Sexton asked about the status of the proposal to the Lutheran Church, Randy Hatzenbuhler stated a proposal has been given to the Church.

Direction for MCC Exterior improvement – Todd Corneil, Derwin Zuroff – Corneil stated that we want to do something to improve the MCC exterior but funding is the issue. Zuroff suggested we have a local contractor review the building and the work to date and provide options so we can be prepared to proceed if funds are available. Kuntz commented that material costs are currently low so we might want to consider proceeding.

2021 Preliminary Budget – Gary Ridenhower – A budget meeting was held July 29 to review details and priorities. Detail with the agreed direction incorporated was provided for review. Zuroff moved to approve a 2021 Preliminary Revenue Budget of \$1,885,175 and an Expenditure Budget of \$1,942,059, and to maintain the mill levy similar to 2020, Ellison seconded. Motion passed unanimously. A 2021 final budget approval meeting will be held October 6.

**New Business**

None

**Miscellaneous Business**

Ellison asked about the frequency of changing floor mats in the MCC. We will look at further increasing the time between changes in the fall.

Financials - Ellison moved to accept the financials and claims as presented, Sexton seconded. Motion approved.

3082	643 WASTE MANANGEMENT	193.23
3083	731 LINDBO WELDING SALES & SERVICE	100.00
3084	286 ONE CALL CONCEPTS	6.00
3085	352 SOUTHWEST WATER AUTHORITY	17260.10
3086	378 THEODORE ROOSEVELT MEDORA FDTN	19000.00
5291	10 AMERICAN INSURANCE, INC	66.00
17870	SIT OFFICE OF STATE TAX COMM	629.13
17875	DENTAL INSURANC AMERITAS	506.91
17876	VISION INSURANC AVESIS	58.08
17877	523 AT&T Mobility	511.09
17878	156 THE HARTFORD	2714.34
17879	805 AMAZON CAPITAL SERVICES	26.26
17880	10 AMERICAN INSURANCE, INC	15100.00
17881	844 BADLANDS RIFLERY	1155.00
17882	35 BERGER ELECTRIC, INC.	980.27
17883	42 BILLINGS COUNTY PIONEER	850.18
17884	815 BOSS OFFICE PRODUCTS	22.65
17885	60 BRAUN DISTRIBUTING	80.80
17886	99 DAKOTA DUST-TEX, INC.	166.00
17887	836 G&G GARBAGE	1350.00
17888	845 GOLVA REPAIR	383.99
17889	444 HIGHLANDS ENGINEERING & SURVEYING	16197.50
17890	179 JOB SERVICE ND-Unemployment Insur	605.70
17891	557 Legal Edge Solutions, PLLC	2100.00
17892	213 M & T FIRE AND SAFETY INC.	148.00

17893	812 MACQUEEN EMERGENCY	692.84
17894	226 MID-AMERICAN RESEARCH CHEMICAL	505.08
17895	229 MIDSTATE TELEPHONE COMPANY	869.21
17896	261 NDLC	30.00
17897	296 POSTMASTER	110.00
17898	751 PROSERVE ELECTRICAL	102.00
17899	305 PUMP SYSTEMS LLC	37.80
17900	669 RDO Equipment Co.	2317.50
17901	352 SOUTHWEST WATER AUTHORITY	56.51
17902	363 STEFFAN SAW AND BIKE	98.96
17903	364 STEIN'S, INC	369.24
17904	378 THEODORE ROOSEVELT MEDORA FDTN	33.28
17906	555 Total Safety U.S., Inc.	205.00
17912	AFLAC	249.72
	DEFERRED COMP NDPERS	1230.00
	GROUP TERM LIFE NDPERS HEALTH	15161.88
	NDPERS RETIREMN	2830.08
	RENT CITY OF MEDORA	450.00
	FIT EFTPS	6537.10
	PAYROLL 7/10	13099.80
	PAYROLL 7/24	10840.04

**Deadline for Zoning Applications is Friday, August 7 @ 12:00pm with the Zoning Meeting being Tuesday, August 18 @ 6:00pm. A Special Meeting will be held August 12 at 7:00 pm to discuss the solution to Njos' June 18 report on his inspection thru Phase II Mini-Golf at Point to Point Park. The Deadline for Council Agenda Items is Friday, August 28 @ 12:00pm and the next Council Meeting is Tuesday, September 1 @ 7:00pm.**

Sexton moved the meeting be adjourned, Edland seconded. Meeting adjourned at 7:40 pm.

Attest: \_\_\_\_\_ Todd Corneil, Mayor

Attest: \_\_\_\_\_ Gary Ridenhower, City Auditor